

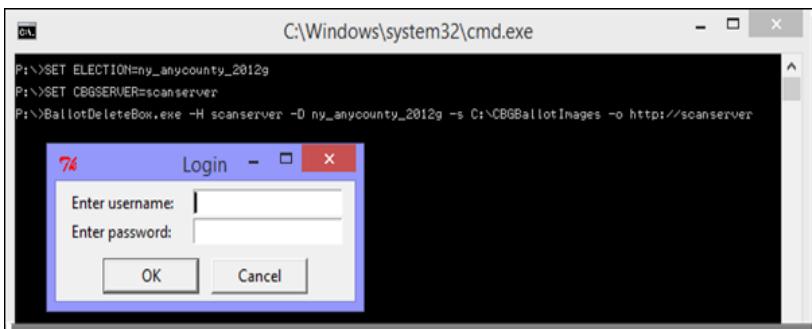
Using the DeleteBox utility with the ibml ImageTracDS 1210 scanner

Deleting a box from a ScanStation computer where any or all of its cards were scanned removes all saved images from that computer, as well as its related database entries from the ScanServer computer.

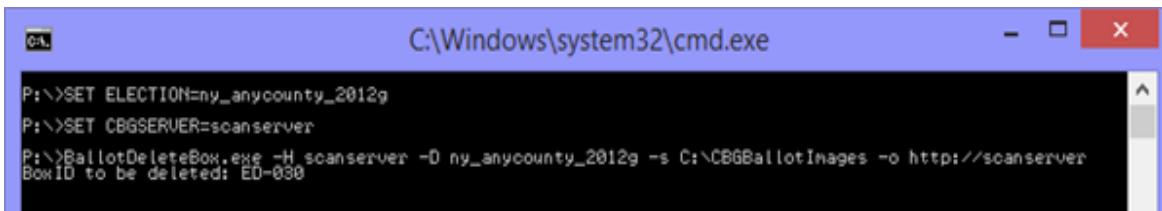
 Only a user with modify privileges or above, such as a supervisor, can delete a box. This action is password-protected.

To delete box contents from the ScanStation computer where the box was scanned:

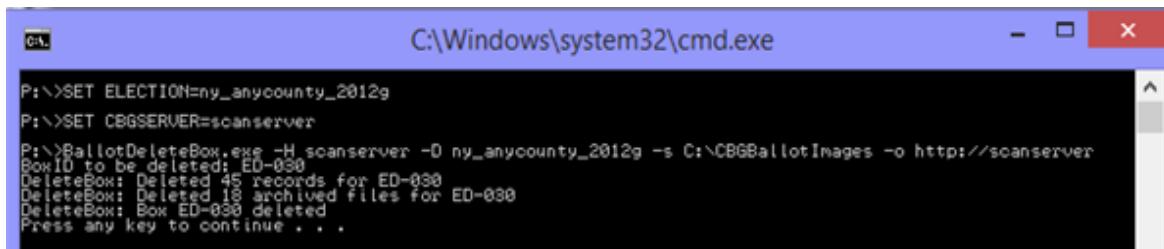
1. Close the Tabulator window on the ScanStation computer.
2. On the ibml console, click **Close Batch**, click **Exit**, and then close ibml SoftTrac Capture Suite.
3. Double-click the **DeleteBox** shortcut icon on the ScanStation computer's desktop and then click **Run** on the message prompt that appears.
4. The command window and the Login dialog for the DeleteBox utility appear.



5. Enter the login credentials:
 - In Enter user name, type your user name.
 - In Enter password, type your password and click **OK**. The dialog closes and the command window prompts for the box ID.
6. At the BoxID to be deleted prompt, type the box ID as it appears on the batch target card. (Use spaces to separate multiple box IDs.) Verify the box ID and press the Enter key.

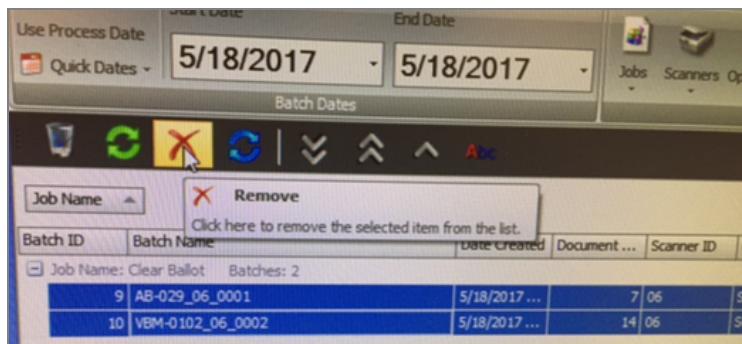


7. All images and records related to that box are deleted. Press any key to close the command window and continue.



```
C:\Windows\system32\cmd.exe
P:\>SET ELECTION=ny_anycounty_2012g
P:\>SET CBGSERVER=scanserver
P:\>DeleteBox.exe -H scanserver -D ny_anycounty_2012g -s C:\CBGBallotImages -o http://scanserver
DeleteBox: Deleted 45 records for ED-030
DeleteBox: Deleted 18 archived files for ED-030
DeleteBox: Box ED-030 deleted
Press any key to continue . . .
```

8. Double-click the **SoftTrac Capture Suite** icon. The login screen appears.
9. Log in to the ibml SoftTrac Capture Suite application using the following credentials:
 - User name: admin
 - Password: ibml
10. Click the **Administration Console** icon.
11. Change the dates in the Start Date and End Date drop-downs to the desired date range, and then click the **Refresh** tool to update the list.
12. Select the batches you want to delete and then click the **Remove** tool.



13. A message asks you to confirm the deletion. Click **Yes**.
14. Close the Administration Console and exit the ibml SoftTrac Capture Suite application.
15. Navigate to C:\CBGBallotImages on the ScanStation computer and verify that the batches have been removed.
16. Resume scanning. See the *ClearCount Quick Guide: Scanning Ballots with ibml Scanners* for additional information.

