

**From:** [Justin Lee <justinlee@utah.gov>](mailto:justinlee@utah.gov)  
**To:** [VSUsersGroup Voting-Systems-Users-Group <vsug@utah.gov>](mailto:vsug@utah.gov)  
**Date:** 2/17/2021 6:56:00 PM  
**Subject:** ES&S Voting Equipment Funds  
**Attachments:** 2021 Voting Equipment Reimbursement Application - Application Pages Only.docx  
2021 Voting Equipment Reimbursement Application and Instructions.pdf

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Dear County Clerks,

Attached please find the instructions, and distribution amounts, for the re-allocated voting equipment funds. Please follow the attached instructions for requesting reimbursements.

In case you missed my email last week, here are answers to a few questions about using these funds:

Q. Can we use ES&S as a vendor to purchase non-ES&S equipment with the remaining funds?

A. No. We carefully reviewed the contract with our purchasing department and the language is very clear that these funds have to be used for ES&S equipment.

Q. Can yearly maintenance fees be paid in advance?

A. Yes. Margaret Dos Santos verified that this is possible.

Q. How much money does my county have from these funds?

A. Please see the attached spreadsheet.

Q. Can a county be reimbursed for past purchases from ES&S?

A. Yes. If you did not receive enough funds to cover costs for implementation of ES&S equipment you can request reimbursement for those funds. Please be very careful to make sure you do not request reimbursement if you have already been reimbursed from state or federal funds.

We will send an email with instructions and amounts on the on-going funds soon.

Thank you,

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Justin Lee  
Director of Elections  
Office of the Lieutenant Governor  
State of Utah

12/3/2021

[justinlee@utah.gov](mailto:justinlee@utah.gov)

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## Lt. Governor's Office

### Reimbursement for Election Equipment Application

#### Applicant Information

County Clerk: \_\_\_\_\_ County: \_\_\_\_\_

Address: \_\_\_\_\_  
*Street Address*

\_\_\_\_\_

*City*

*State*

*ZIP Code*

Phone: \_\_\_\_\_ Email \_\_\_\_\_

#### Reimbursement Type

Is this reimbursement for election equipment costs?      YES      NO      Amount Requested: \_\_\_\_\_  
     

Is this reimbursement for ongoing election equipment costs?      YES      NO      Amount Requested: \_\_\_\_\_  
     

#### County Clerk Sign and Date

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

#### For Lt. Governor's Office Use Only:



## Lt. Governor's Office

### **Narrative Report Questions**

What specific equipment did you purchase with these funds?

What licensing, maintenance, or other equipment services did you acquire with these funds?

How have or will these acquisitions improve(d) your election process?

How have or will these acquisitions have made (make) your election process more secure?



Deidre M. Henderson  
Lieutenant Governor

## Instructions for Reimbursement of Election Equipment

Any county wishing to apply for State funds must submit this application to the Lt. Governor's Office. Refer to the attached spreadsheet for a breakdown of each county's allocation. State funds can only be distributed to counties based on contractual requirements to purchase equipment from the approved vendor (ES&S). Applications will be reviewed by the Lt. Governor's Office and all applicants are subject to meeting the following requirements:

- a) Application must be submitted and signed by the county clerk. Please include contact information.
- b) Each application must be submitted with proof of payment from ES&S and an itemized receipt. The Lt. Governor's Office will only consider distribution of funds for reimbursement and will not provide funds in advance of purchase.
- c) Each county must submit a narrative report with this application to the Lt. Governor's Office detailing the usage of any funds awarded. See attached narrative outline.
- d) Approved use of funds includes:
  - i) Purchase of voting equipment from ES&S.
  - ii) Ongoing voting equipment costs, including licensing and maintenance for ES&S equipment.

Send application, itemized receipts, proof of payment, and narrative to Riley Wheeler: [rwheeler@utah.gov](mailto:rwheeler@utah.gov).  
Please call our office if you have any questions: 801-538-1041



## Lt. Governor's Office

### Reimbursement for Election Equipment Application

#### Applicant Information

County Clerk: \_\_\_\_\_ County: \_\_\_\_\_

Address: \_\_\_\_\_  
*Street Address*

\_\_\_\_\_ *City* *State* *ZIP Code*

Phone: \_\_\_\_\_ Email \_\_\_\_\_

#### Reimbursement Type

Is this reimbursement for election equipment costs? YES NO Amount Requested: \_\_\_\_\_

Is this reimbursement for ongoing election equipment costs? YES NO Amount Requested: \_\_\_\_\_

#### County Clerk Sign and Date

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

#### For Lt. Governor's Office Use Only:



## Lt. Governor's Office

### **Narrative Report Questions**

What specific equipment did you purchase with these funds?

What licensing, maintenance, or other equipment services did you acquire with these funds?

How will these acquisitions improve your election process?

How will these acquisitions make your election process more secure?



## Lt. Governor's Office

### 2021 Funds Distribution

County	Voters Stats from 2020 State Canvass Report					One-Time Funding Allocation*
	Active Voters	Percentage	2020 Votes	Percentage	Average	Average % + Base
Box Elder	29,944	2.80%	27,457	2.85%	2.83%	\$ 54,372.47
Cache	63,833	5.97%	58,905	6.12%	6.05%	\$ 99,202.37
Carbon	10,258	0.96%	9,464	0.98%	0.97%	\$ 28,529.87
Daggett	691	0.06%	622	0.06%	0.06%	\$ 15,900.18
Davis	192,849	18.04%	174,544	18.13%	18.09%	\$ 266,916.45
Duchense	9,918	0.93%	8,589	0.89%	0.91%	\$ 27,675.41
Emery	5,602	0.52%	4,939	0.51%	0.52%	\$ 22,222.88
Garfield	3,157	0.30%	2,758	0.29%	0.29%	\$ 19,052.10
Grand	5,971	0.56%	5,231	0.54%	0.55%	\$ 22,674.54
Iron	27,168	2.54%	25,221	2.62%	2.58%	\$ 50,946.22
Juab	7,001	0.66%	5,932	0.62%	0.64%	\$ 23,852.76
Kane	4,972	0.47%	4,232	0.44%	0.45%	\$ 21,300.97
Millard	6,852	0.64%	6,230	0.65%	0.64%	\$ 23,971.22
Morgan	7,387	0.69%	6,663	0.69%	0.69%	\$ 24,633.04
Piute	1,007	0.09%	882	0.09%	0.09%	\$ 16,294.15
Rich	1,489	0.14%	1,375	0.14%	0.14%	\$ 16,964.84
San Juan	7,790	0.73%	6965	0.72%	0.73%	\$ 25,114.08
Sanpete	14,010	1.31%	12824	1.33%	1.32%	\$ 33,405.13
Sevier	11,570	1.08%	10474	1.09%	1.09%	\$ 30,115.36
Summit	28,602	2.68%	26440	2.75%	2.71%	\$ 52,762.37
Tooele	36,505	3.42%	32090	3.33%	3.37%	\$ 61,998.91
Uintah	16,803	1.57%	15419	1.60%	1.59%	\$ 37,102.13
Utah	326,485	30.55%	291159	30.24%	30.39%	\$ 438,346.98
Wasatch	20,160	1.89%	17919	1.86%	1.87%	\$ 41,097.93
Washington	100,197	9.37%	91594	9.51%	9.44%	\$ 146,542.68
Wayne	1,755	0.16%	1634	0.17%	0.17%	\$ 17,325.51
Weber	126,823	11.87%	113277	11.76%	11.82%	\$ 179,576.58
<b>Total/Checks</b>	<b>1,068,799</b>	<b>100.00%</b>	<b>962839</b>	<b>100.00%</b>	<b>100.00%</b>	<b>\$1,797,897.14</b>