

Essential Guide to Election Security

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Level 1 Worksheets

This page links to a set of worksheets for use at the Level 1 maturity level. There is one [Excel format](#) file to download that contains all ten worksheets.

Completing these worksheets provides the [baseline priorities](#) for Level 1.

A organization at the Level 1 maturity should still complete the Level 1 [election priorities](#).

There are ten total worksheets in one file. Download the full set of worksheets in [Excel format](#).

IT Inventory Worksheets

Within the [Excel format](#) download, the first five worksheets are about [IT](#) Inventory. Each is simple and, together, should only take a few hours to complete for a small office. These fulfill action #1 of the [Asset Management](#) best practice for the Level 1 maturity.

1. Hardware asset inventory
2. Software asset inventory
3. Service provider inventory
4. Account inventory
5. Data inventory

Cybersecurity Action Worksheets

Within the [Excel format](#) download, the last five worksheets are about taking action on cybersecurity in your office. Each is simple and, together, should only take a few hours to complete for a small office. These fulfill the remainder of the Level 1 maturity, as described in the Level 1 [election priorities](#).

1. Asset protection
2. Account security
3. Backup & recovery
4. Incident response
5. Cyber education

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